

BERKHAMSTED MOTOR CYCLE & CAR CLUB LIMITED

Club Rules amended October 2016

The name of the club is the **BERKHAMSTED MOTOR CYCLE & CAR CLUB LIMITED**

1. All Club rules to be governed by, and subject to the rules of the **AUTO CYCLE UNION Ltd**
2. The Club shall consist of a President, Vice Presidents, Members and Life Members. The Club will be managed by an Executive Committee consisting of the Chair, Club Secretary, Treasurer, Trials Secretary, Observer Secretary and Membership Secretary, and up to nine Committee members who will fill the following posts: Vice Chair, Club Web Master, Editor, Moto X, Grass Track, Social and Awards Secretaries, Training and Publicity Officers.
These duties will be carried out by Committee members or members may be co-opted to the committee as required.

All members of the Committee shall be elected at the Annual General Meeting and shall retire annually but be eligible for re-election. Candidates must be present at the AGM, or have given their formal apologies, in order to be appointed.

All officers are to be named in the AGM minutes and published.

Prior to the December Committee meeting, held in accordance with rule 11 below, adult club members will, by using the club website, be invited to stand for the Committee.
3. Nominations for Committee positions can be forwarded to the Club Secretary before or at the AGM, and must have a Proposer and Seconder. Nominees, Proposers and Seconders must be Full Adult Club Members
4. A maximum of two Life Members may be elected each year.
The Committee shall examine all proposals. If the majority at a Committee meeting is in agreement, the case shall come before the AGM and a positive vote of the majority of members present shall be required to ensure election.
5. Once elected as a Life Member, free membership to the Club including any supplement for Nash Mills is awarded in perpetuity to the successful individual. The spouse or partner of a life member automatically becomes a member of the Club although excluding Nash Mills use.
6. Once elected as a Committee member, discounted membership to the club including any supplement for Nash Mills is offered whilst a current Committee member at renewal. Any agreed discount is applicable to the individual Committee member only. The discount level will be reviewed by the Club committee each September along with all other subscription rates.
7. The Club financial and membership year to be 1st January to 31st December. The Club accounts are to be approved annually; the Treasurer to report to the AGM. A mid-year review of line items is to be conducted for each financial year.
8. The AGM shall be held not later than the end of February to receive reports and balance sheet of the previous year, to elect the officers, the Committee and auditors and transact any other business. A minimum of 14 days' notice shall be given of the AGM.
9. An Extraordinary General Meeting of the Club committee may be called by the Club Secretary with not less than 14 days' notice or if demanded in writing by not less than 15 members. The application must state the full intended purpose of the meeting.

10. Items raised for discussion at the AGM or any EGM shall be submitted in writing to the Club Secretary not less than 7 days in advance of such a meeting and shall appear on the agenda.
11. The Committee shall meet from time to time or as decided by the Committee (usually monthly). A minimum of 7 days' notice shall be given
12. The Committee shall be empowered to deal with all matters not provided for in the rules; subject to voting and agreement by the majority of Committee members. Any such discussion shall be recorded in the meeting minutes. A minimum of 5 Committee members is required for any such discussions.

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13. Membership

A – Membership of the Club is open to anybody interested in the sport and pastime of trials cycling and motorcycling in all its branches. The Committee reserves the right to refuse membership to any person.

B – Membership subscription and Nash Mills supplement rates to be set by the Committee at the September Committee meeting.

C – Membership of Berkhamsted Motor Cycle and Car Club Limited is required before the Nash Mills trials ground may be used for practice.

D – New members joining in the last quarter of the year will be deemed to be joining for the following year as well and will be required to pay an additional sum to cover the period remaining in the year in which they apply. New members joining between 1st January and 30th September will pay the full yearly fee as set by the Committee.

E - Free membership may be awarded at the discretion of the Committee. Free membership is intended to maintain contact with individuals having previous membership of the Club although not currently active. No voting rights or other Club benefits are included and no fee will be charged.

F – All riders who wish to take part in a Rider Advice Day or hire the club trials motorcycle, must either be full members of the club with Nash Mills supplement, or have taken out day membership for the necessary date, which is only available through a club committee member. Day membership is not available for any other

14. Family Membership

A – Spouse or partner of a Club member may become a member with no fee charged. This excludes use of the Nash Mills trials ground. Name to be included on membership application form if required.

B – A parent, grandparent, or guardian of a youth under 18 years of age must join the Club as the main member in order to permit the youth to become a Family Member or ride at Nash Mills.

C – Children or grandchildren of a Club member (or their spouse or partner) aged below 18 years may become youth Club members with no fee charged. Date of birth (for under 18's) and full names are to be included on the membership application form for any such members.

D – All spouse, partner and youth members under Family Membership are permitted to use the Nash Mills trials ground without fees provided the adult main member pays the Nash Mills supplement and ensures full compliance with the rules for the Nash Mills trials ground.

E – Youth Family Membership expires once the individual achieves the age of 18 years; upon reaching this age they shall be required to pay for full adult membership in their own name at the next renewal.

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15 **Observer Duty**

To assist with the running of events and encourage participation it is a requirement of membership for each member to offer their services as an observer / marshal. All adult members and Youth members over 14 years of age must provide an observer / marshal for one club event per year. The duty may be completed by another person on the member's behalf although responsibility for arranging / agreeing such transfer remains with the member. The agreement of the Observer Secretary must be obtained in all cases.

Any member who fails to offer their services or fails to contact the Observer Secretary or Committee with a reason for such failure renders themselves liable to having their membership renewal application refused.

Life members, current Committee members and members who are also titled officials of other ACU affiliated clubs are exempt from this requirement.

16 **Nash Mills Trails Ground.** (refer to separate rules specific to Nash Mills trials ground.

17 Any breach of the rules renders the member liable to be expelled from the Club.

18 These rules shall be read at the AGM and no amendments or additions shall be made except at an AGM or EGM

